



Parent Volunteer Form

Parent 1 Name: _____ Parent 1 Email: _____

Parent 2 Name: _____ Parent 2 Email: _____

Child(rens) Name: _____

Each Coop family is required to work the Front of House for one performance in addition to their assigned committee(s). I understand

Do you have a conflict with any tech or show dates? Yes No
If yes, please note date(s) and explanation.

Do you have any special skills that could help with the production? Yes No
If yes, please describe

Please indicate your first 5 choices by numbering them 1-5. Please DO NOT give us any less than 5 choices! You may choose committees from both categories; however, it is NOT possible to be assigned to 2 backstage committees, so please give us some non-backstage choices as well. For detailed information please refer to the Parent Volunteer Committee Descriptions. Please note: We will not assign you to any committee not originally chosen by you without contacting you.

Level A	Level B
Bio Board Chair	Bio Boards & Publicity Team
Front of House Chair**	Costume Assistant*
Paint Chair (usually the Set Artist)	Cuer*
Parent Volunteer Coordinator	Paint Crew
Props Chair*	Playbill Designer
Props Team*	Set Breakdown****
Publicity Chair	Set Construction
Set Artist (usually the Paint Chair)	Set Load-In***
Set Construction Chair	Stage Crew*
Ticket Chair**	Wrangler*

See committee descriptions on our website for more details.
Committee Descriptions updated as of January 2018.

*Committees which require a backstage commitment- Must work two tech rehearsals and one show.
 **Committees which require you to remain in the lobby (one show only)
 ***Set Load-In usually occurs the Monday of Tech Week and generally starts around 4:00pm.
 ****Set Breakdown occurs immediately following the final performance

Policies

- Committees are filled on a first come, first served basis. Committee requests open on the first day of auditions.
- We will do our best to honor requests but ultimately committees will be filled based on production needs.
- Families will be assigned to **1 category A committee** *–OR–* **2 category B committees** in addition to the front of house crew.
- See committee descriptions for a detailed description of all available committees. Please Note: Committee Descriptions have been updated as of June 2016. Please be sure to understand your commitment fully.
- Be advised that if you are unable to fulfill your volunteer commitment you will be assigned to another committee or be asked to pay the \$200 difference between the Coop and Non-Coop tuition.
- Families that have more than one child in the cast may be required to take on additional responsibilities if necessary.
- A family can opt-out of the Coop by paying a non-cooperative tuition rate per child.
- If you would like to change your tuition choice, you have 7 business days prior to the first date of auditions to do so. After that time, all tuition choices and payments are final. No exceptions!

Please submit your Parent Volunteer Form at either the Parent Meeting or Auditions.

